



City of Nashua
Planning Department
229 Main Street
Nashua, New Hampshire 03061-2019

Planning & Zoning 589-3090
Fax 589-3119
WEB www.gonashua.com

APPLICATION FOR PLANNING BOARD ACTION (NCPB)

Check Appropriate Box:

Zoning District _____

- ☐ Site Plan Amendment
☐ Site Plan
☐ Conditional Use Permit

- ☐ Final Subdivision Plan
☐ Preliminary Subdivision Plan

- ☐ Lot Line Relocation
☐ Consolidation Plan
☐ Special Use Permit

I / We, the undersigned, are the owner(s) of real estate at _____
in the City of Nashua, listed as Lot(s) No. _____ on Assessor's Sheet(s) _____
propose the following: _____

- | | |
|---|--------------|
| <input type="checkbox"/> Pennichuck Water Works Approval | (Date) _____ |
| <input type="checkbox"/> City Engineer's Office Review | (Date) _____ |
| <input type="checkbox"/> Environmental Health Department Approval | (Date) _____ |
| <input type="checkbox"/> Nashua Fire Department Approval | (Date) _____ |
| <input type="checkbox"/> Traffic Engineer Approval or comments | (Date) _____ |
| <input type="checkbox"/> City Street Department | (Date) _____ |
| <input type="checkbox"/> City of Nashua Conservation Commission | (Date) _____ |
| <input type="checkbox"/> Zoning Board of Adjustment | (Date) _____ |
| <input type="checkbox"/> Bond for Streets & Other Public Improvements | (Date) _____ |
| <input type="checkbox"/> Dredge & Fill Permits | (Date) _____ |
| <input type="checkbox"/> Public Service of New Hampshire Approval | (Date) _____ |
| <input type="checkbox"/> Other Necessary Approvals | (Date) _____ |

I / We, also hereby authorize the Nashua City Planning Board, its staff and/or agents to enter on and inspect the property proposed for action by this application.

----- PLEASE **PRINT OR TYPE** BELOW THIS LINE **EXCEPT FOR SIGNATURES** REQUIRED -----

****Land Owner(s) Print Name(s)**

****Applicant / Optionee(s) Print Name(s)**

Signature(s) _____

Signature(s) _____

Mail Address _____

Mail Address _____

Zip _____

Zip _____

Phone No. _____ Date _____

Phone No. _____ Date _____

Contact Person who will be coordinating your application: _____

Contacts Phone No. _____

Contacts Fax No. _____

**** Agents and/or option holders must supply written authorization to submit on behalf of owner(s).**

STAFF PROCESSING OF THIS APPLICATION AND INCLUSION OF THE PLAN ON THE PLANNING BOARD'S AGENDA DOES NOT INFER ALL PLAN REQUIREMENTS HAVE BEEN SATISFIED OR THAT THE APPLICATION WILL BE ACCEPTED BY THE NASHUA CITY PLANNING BOARD.

For Office Use Only:

Date Received _____ Fee Paid _____ Check No. _____
Plans Submitted _____ Application Received By _____

**AFFIDAVIT OF COMPLIANCE PURSUANT TO NASHUA REVISED
ORDINANCE ART X, DIV. 2, B-34 (rr)**

RE: Site Plan Designation

I, _____, of _____
(Name of Applicant) (Legal Address)

have applied to the City of Nashua Planning Board for site plan approval for the development of
land described as _____,
(Street Location)

and recorded at the Hillsborough County Registry of Deeds Book _____, Page _____.

I certify that I am presently in compliance with all State of New Hampshire and United States of
America laws and regulations regarding land use and environmental issues related to the
property which is the subject of this site plan or that the site plan approval which I am seeking
will bring this property into compliance with all such laws and regulations.

I hereby acknowledge by executing this Affidavit that the City of Nashua Planning Board
or its designee may withhold or withdraw approval for said site plan or any permit sought or
obtained in regard to this property should I or my successors fail to maintain compliance with the
above-mentioned State and Federal laws and regulations.

Signed and dated this _____ day of _____, _____.

Applicant

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of
_____, _____ by _____ of _____
(Applicant's Name) (Applicant's Address)
_____.

(Notary Public/Justice of the Peace)

My Commission Expires: _____

Technical Review Submittal Contact List

Preliminary Submittals Requirements:

- Please submit all required documents to the Planning Department: Plans (2 complete sets), traffic worksheets/reports, drainage reports, easements, abutter list, etc., (one copy of each) and a preliminary plan review fee of \$500.00.
- All other department requires one complete set of plans. The Engineering Office requires one copy of the traffic and drainage report and the Traffic Engineer requires one copy of the traffic report.
- Nashua Fire Rescue will collect a fee for Site Plan Review. Please contact that department at the number below for the amount of the fee. Have plans and fees delivered to Fire Marshal's Office at 177 Lake Street.
- If you have any questions regarding the submittal process please contact the Planning Department.

☐ Nashua Planning Department (2 Sets)

Matt Taylor, Deputy Manager
229 Main Street
PO Box 2019
Nashua, NH 03061-2019
Phone (603) 589-3090
FAX (603) 589-3119

☐ Pennichuck Water Works (1 Set)

☐ Richard Philbrook
☐ Donald Ware, P.E. – Watershed only
25 Manchester Street
PO Box 1947
Merrimack, NH 03054-1947
Phone (603) 882-5191
FAX (603) 913-2305

☐ City Engineering Office (1 Set)

Jon LeBrun, P.E., Deputy City Engineer
9 Riverside Street
Nashua, NH 03061-2019
Phone (603) 589-3143
FAX (603) 589-3169

☐ Traffic Engineer (1 Set)

Jean Marie Kenamer
4 Riverside Drive
Nashua, NH 03061-2019
Phone (603) 589-4700
FAX (603) 589-3395

☐ Nashua Fire Department (1 Set)

Nashua Fire Marshal's Office
177 Lake Street
Nashua, NH 03060
Phone (603) 589-3460
FAX (603) 589-3474

☐ Street Department (1 Set)

Scott Pollock
6 Riverside Drive
Nashua, NH 03061-2019
Phone (603) 589-4750
FAX (603) 589-3396

☐ Nashua Environmental Health (1 Set)

Heidi Peek
18 Mulberry Street
PO Box 2019
Nashua, NH 03061-2019
Phone (603) 589-4530
FAX (603) 589-4539

☐ Nashua Regional Planning Commission - Regional impact projects only - **(1 Set)**

Kerrie Diers
9 Executive Park Drive, Suite 201
Merrimack, NH 03054
Phone (603) 424-3340
FAX (603) 424-2230

NASHUA FIRE DEPARTMENT

SITE PLAN REVIEW

We need to know if we can adequately protect your building if it catches fire.

The information we need should be submitted on a sketch that we can keep.

Submit this to: **Brian Morrissey, Fire Chief**
177 Lake Street Fire Station
Nashua, NH 03060

Telephone # 594-3651

If you wish, call and make an appointment to present your plan. Review takes 1 – 3 weeks after submittal.

INFORMATION NEEDED

	Size of the building and number of stories		
<input type="radio"/>	Type of construction		
C.	D. Use of the building		
E.	F. Nearby structures	How Far	Type
G.	H. Property lines		
I.	J. Topography or lay of the land		
K.	L. Amount of water available		
<input type="radio"/>	Sprinklers		
<input type="radio"/>	Fire pump		
<input type="radio"/>	Nearest fire hydrants showing the water mains location and site		
<input type="radio"/>	Show paved paths from each exit to the parking lot or driveways		
<input type="radio"/>	Location of fuel tanks, size type, etc.		
<input type="radio"/>	Will the wiring be underground		
<input type="radio"/>	Access Roads		
<input type="radio"/>	Are there overhangs or unusual obstructions that would prevent the aerial ladders from reaching all windows and roofs		
M.	N. Master fire alarm box location		
<input type="radio"/>	Underground feed to fire alarm		
<input type="radio"/>	How will building be identified during construction and after it is done		
<input type="radio"/>	What are the Proposed names of all new streets		
<input type="radio"/>	Where will 3 – 4 hour fire walls be, if any		
<input type="radio"/>	Will there be a flammable liquid storage room or shed	Location	



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NASHUA CITY PLANNING BOARD
2010 Meeting and Deadline Dates

The following deadlines and meeting dates are now in effect:

<u>PRELIMINARY</u>	<u>AGENCY REVIEW</u>	<u>ABUTTER NOTIFICATION</u>	<u>MEETING DATE</u>
November 24 (Tues)	December 07	December 24	January 07
December 24	January 04	January 21	February 04
January 07	January 19 (Tues)	February 04	February 18
January 21	February 01	February 18	March 04
February 04	February 16 (Tues)	March 04	March 18
February 25	March 08	March 25	April 08
March 25	April 05	April 22	May 06
April 08	April 19	May 06	May 20
April 22	May 03	May 20	June 03
May 06	May 17	June 03	June 17
May 27	June 07	June 24	July 08
June 24	July 05	July 22	August 05
July 29	August 09	August 26	September 09
August 26	September 07 (Tues)	September 23	October 07
September 09	September 20	October 07	October 21
September 23	October 04	October 21	November 04
October 07	October 18	November 04	November 18
October 28	November 08	November 24 (Wed)	December 09